Annual Partnership Review Conversation Guide

Purpose: The community-based organization partner and the school leader who supports the partnership reflect annually on the partnership and identify lessons learned that can inform their future collective and individual work.

How to use this tool: Use this conversation guide once a year in April – July. We encourage partners to reflect on these questions in advance and bring a partnership Memorandum of Understanding or other planning documents to reflect on the original plan.

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1.	What were the successes of this partnership?		
2.	What are our lessons learned? What positive and constructive feedback do we have for each other?		
3.	What issues of equity have we worked on in our partnership and how?		
4.	In what ways did the partnership serve who it was intended to serve? Are we considering intersectional identities as we look at the data?		
5.	How has this partnership centered African American male students and/or other groups of students furthest from educational justice? Reflect on relevant qualitative or quantitative data to support future planning.		

6.	What would we like to continue in the future?
7.	What data did we gather, including student and family feedback, and what did we learn from it?
8.	How are we sharing back what we've accomplished with the school community?
9.	What is changing in our school or community that will affect our partnership moving forward, and how will we respond?
10.	Review the Contract/Agreement that is in place between partner organization and school/district (Memorandum of Understanding, Personal Services Contract, or Alignment Agreement). What, if anything, needs to be updated for the upcoming year?