

Common Supporting Documents for Grants

The following offers a list of documents often requested by funders as attachments to support a grant application.

Commonly requested documents:

- IRS 501c3 determination letter for independent nonprofits
- Fiscal Sponsorship agreement or memorandum of understanding (MOU) and IRS 501c3 Determination letter for a fiscal sponsor.
- Current fiscal year operating budget and program budgets if applicable
- Most recent 990 (and possibly for the past 1-2 years)
- Financial statements ideally from the past 2 years
- List of Board Directors with affiliations

Other documents that may be requested:

- Last year's operating budget
- Annual Report
- Additional materials describing programs (brochures, marketing samples)
- Strategic Plan
- Resumes of key personnel
- Any evaluation data or outcome data
- List of partners/collaborators