

Types of Questions Commonly Asked in Grant Applications

Organizational Overview

- a. Briefly describe your organization's mission, history, purpose, geographic scope, and populations served.
- b. What are the strengths and expertise your organization brings and how do you hope to build on your assets (e.g., relationships, knowledge, etc.) in this work?

Needs Addressed

- a. What are current challenges faced by the populations/communities your organization supports?
- b. How is your organization responsive to the communities you seek to support?

Program Description (if applying for a program grant)

- a. Provide a summary of the program goals, timeline, and key activities for the period of the grant.
- b. How do you plan to engage with and involve individuals, families, and communities whom your program aims to benefit in defining priorities, developing plans, and carrying out your work?
- c. How will you address potential external factors or challenges that may affect your program plans?

Evaluation & Measurement of Program Impact

- a. How will you measure your progress toward your goals during the period of this grant?

Partnerships & Collaboration

- a. Describe any partners and their role in supporting your proposed work.

Equity, Diversity & Inclusion/Racial Equity and Social Justice

- a. Describe how your organization is working to advance racial equity and social justice, both in your internal operations and external work in communities.

Staff, Board, and Volunteers

- a. Describe how your staff are qualified to oversee this project.
- b. Describe how your Board and staff are reflective of the communities you serve in terms of having shared identities and/or similar lived experiences.
- c. How do you engage volunteers in your organization?

Budget

- a. What is your annual operating budget (insert number, should be total expenses)?
- b. Provide a narrative describing major expenses, sources of revenue, or other information to understand the budget.
- c. Describe other funding and major sources of revenue that are secured, pending, and planned (secured means you have received or been promised the award, pending means you have applied and are waiting for a response, and planned are those you plan to solicit).
- d. Describe plans to sustain your program/organization beyond the funding period of this grant.

Accomplishments & Testimonials

- a. Share major accomplishments of your organization.
- b. Share impact through quotes, stories, video.