



2021 School's Out Washington Bridge Conference Workshop Request for Proposals

Thank you for your interest in presenting at School's Out Washington's 2021 Bridge Conference! Our annual convening aims to bring together presenters and participants with many different identities, perspectives, and backgrounds from the expanded learning opportunities field, including welcoming people who speak multiple languages or identify as English Language Learners.

We plan to provide a balanced, diverse program including a majority of presenters identifying as Black, Indigenous, or People of Color and workshops from across WA state, and an array of choices and topics for attendees with different roles and levels of experience and expertise. As an organization we are exploring ways to break down barriers around language and are open to multilingual opportunities. English grammar is *not* part of our selection criteria. We are seeking proposals that offer a high quality and compelling virtual workshop (e.g. clarity of title, description, style and delivery), conference alignment and relevance (with theme and event learning objectives), and racial equity alignment.

With this year's theme of From Seedlings to Stardust, we are looking for workshop proposals that help leaders and youth within programs and systems persist through challenges and change, think expansively, advocate and change policies and practices for equity, be creative and critical thinkers, build new partnerships and ways of doing the work together, and design programs that are responsive to community need and integral to community well-being.

Please review this list of questions before completing your proposal via the Google Form. Questions with an * are required.

We look forward to reviewing your proposal and thank you for your commitment to the field!

LEAD PRESENTOR INFORMATION

Name of Lead Presenter *

Pronouns, fill in the Blank. This information ensures that we communicate with accuracy and respect. For more information, visit <https://uwm.edu/lgbtrc/support/gender-pronouns/>.

SOWA is committed to a more equitable afterschool and youth development sector that reflects the young people and communities we serve; Black, Indigenous, and People of Color are highly encouraged to apply. Do you identify as Black, Indigenous, or a Person of Color? Yes/No

- Lead Presenter's Role or Profession *
- Organization Name (mark N/A if not applicable)*
- Lead Presenter's Email *
- Lead Presenter's Phone Number *

- Lead Presenter's Address (Work/Home/Mailing)
- Lead Presenter's Address Line 1 *
- Lead Presenter's Address Line 2
- Lead Presenter's City *
- Lead Presenter's State *
- Zip code *

Lead Presenter's Biography: Bridge participants seek to learn from others in the expanded learning field – people with different roles, levels of experience, and perspectives. Describe your experience and education, as well as any other information about your background that would help us to understand your connection to this workshop topic (maximum 900 characters). This information may be used on the SOWA website and/or other marketing material to help attendees learn more about the presenter background and connection to the expanded learning field. *

Do you have Co-presenters? For effective virtual workshop delivery, we encourage you to consider inviting a Co-presenter to join you for roles such as facilitating the Zoom technology and communicating in the chat box. However, we also plan to have staff and/or volunteers available for these roles. *

FILL OUT CO-PRESENTER 1 AND/OR 2 INFORMATION, if applicable

WORKSHOP PROPOSAL QUESTIONS

Session Title (maximum 100 characters). Use active verbs to entice workshop attendees. *

Session Description: Please provide a brief description of your workshop (maximum 900 characters), which should include:

- Workshop learning objectives (What will participants learn or be able to do? How will they feel at the end of the session?)
- Audience - describe who will benefit from this workshop (direct service staff, manager, executive leader, researcher, funder, etc.).

*Note: Descriptions will be used in marketing and communication material. **

Conference Alignment & Relevance: How will your session help participants to achieve one or more of the Bridge Conference's Learning Objectives and/or connect to the 2021 Bridge Theme, From Seedlings to Stardust? *

Racial Equity: SOWA is committed to building a more equitable afterschool and youth development field to better serve youth of color unjustly impacted by structural racism and other systemic barriers. The Bridge Conference has historically been a space for deepening our learning and skills to address racism and sharing experiences from the community. Please describe how your workshop will address racial equity. *

Conference Strand: Which of the following strand(s) do you think your workshop could fit within?
Please select one or two. *

- Race and Equity
- Youth Development Programming
- Capacity and Systems Building
- Emerging Issues

Virtual Workshop Style: Please describe how you will deliver this workshop. (Choose all that apply.) *

- Presentation
- Panel
- Skill practice
- Group discussion
- Other

Type of Virtual Presentation: Which platform is the best match for your 90-minute session? (Choose one.) *

- Zoom Webinar – for a panel discussion or presentation with attendee interaction limited to chatbox or Q&A function
- Zoom Meeting – for an interactive workshop including group discussion, polls, and chatbox, and breakout rooms for small group discussion or skill practice

Virtual Workshop Delivery: Describe how you will facilitate a high quality and compelling virtual workshop. *

Workshop Level: How would you define your workshop level? (Choose one) *

- Beginner: This session is designed for with little or no knowledge of the subject
- Intermediate: This session is designed for attendees with working knowledge of the subject
- Advanced: This session is designed for attendees with some expertise in the subject matter

Intended Youth Population. Select one. *

- School Age (K-5th Grade)
- Middle School (6th-8th Grade)
- High School (9th-12th Grade)
- Young Adults (18+)
- All Ages: 5-24
- Not applicable

Dates: Please indicate which days you are available to present at the conference. Because there are a limited number of workshops in each Period, your availability may influence our decision-making as we finalize our menu of workshops. Check all that apply. *

- Wednesday, October 27, 12-1:30 p.m. PST Workshop Period A
- Wednesday, October 27, 2:30-4 p.m. PST Workshop Period B
- Thursday, October 28, 1:30-3 p.m. PST Workshop Period C (Management Focus)
- Thursday, October 28, 6-7:30 p.m. PST Workshop Period D (Youth Worker Focus)
- Friday, October 29, 11 a.m.-12:30 p.m. PST Workshop Period E

ACCESS AND SUPPORT

Our goal is to create a supportive and accessible experience for our Presenters. SOWA will provide an Event Producer to launch the Zoom virtual platform. (Note: Presenters must arrive 30 minutes prior to the session start time to check in with our Producer and prepare for the session.)

Virtual Facilitation: The Event Producer can facilitate the Zoom technology, or you and your co-presenter(s) can. The virtual technology includes creating and launching breakout rooms, conducting polls, sharing slides or video, etc. What is your experience and preference for support? Please choose one option. *

- I have experience facilitating virtual events, and I and/or my co-presenters would like to facilitate the virtual technology. (No Tech Rehearsal is required.)
- I have some experience facilitating events and I would like some support from the Bridge Event Producer to facilitate the technology. (An Event Producer will set up a Tech Rehearsal with you 1-3 weeks before the Conference.)
- I have little to no experience facilitating virtual events, and I would like some support from the Bridge Event Producer to facilitate the technology. (An Event Producer will set up a Tech Rehearsal with you 1-3 weeks before the Conference.)

Accommodations: If you have a disability and require accommodation in order to fully participate as a presenter in this conference, please describe your request for reasonable accommodations here, or contact our team at bridge@schoolsoutwashington.org to inquire about how we might be able to accommodate your request.

WORKSHOP SELECTION PROCESS AND PRESENTER EXPECTATIONS

Selection Criteria: Because of the limited number of sessions to be offered, SOWA will prioritize the following criteria in the workshop selection process: high quality and compelling workshop (e.g. clarity of title, description, style and delivery), conference alignment and relevance (with theme and

event learning objectives), racial equity alignment, and providing a balanced, diverse program including a majority of presenters identifying as Black, Indigenous, or People of Color and workshops from across WA state, and an array of choices and topics for attendees with different roles and levels of experience and expertise. English grammar is *not* part of our criteria. We anticipate hosting approximately 28 workshop sessions.

Products: We encourage you to share *free* resources, tools, curriculum, etc. in your workshop session. If you are interested in promoting a product or service that is *not* free or widely available to the public, we offer you the opportunity to become a sponsor for Bridge. Please see our current Bridge website for more information: <https://bridgeconference.org/>

Presenter Orientation and Preparation: If selected, we require all presenters to attend a virtual Presenter Orientation Meeting on Sept. 29, 4:30-6 p.m. or Oct. 1, 9-10:30 a.m. Presenters must arrive 30 minutes prior to their workshop start time to check in with our Producer and prepare for the session.

Complimentary Registration: We encourage you to attend the rest of the Bridge Conference and offer complimentary registration (value of \$250) for the lead presenter and your co-presenters. If you are selected, you will receive information about how to register as a presenter and we strongly encourage you to register at that time in order to reserve your spot.

Recordings: School's Out Washington will record all virtual sessions (which includes a record of the chatlog) to share with event registrants and may take photos, video, or screenshots of the 2021 Bridge Conference, including speakers, attendees, and other activities to use in marketing and other materials. Conference attendees waive any rights and any claims regarding the taking and publishing of such photos, video, etc.

Timeline:

- The deadline for proposal submissions is **Friday, July 30, 2021.**
- All applicants will be notified of the status of their proposal by **Friday, August 20, 2021.**
- If selected to present, you will be required to confirm your plans to present **by September 3, 2021.**

I have reviewed the guidelines and agree to participate as outlined above if this proposal is selected for the 2021 Bridge Conference. *Yes or No **

Thank you for submitting your proposal to present at the 2021 Bridge Conference!